

MINUTES
ST. PAUL'S VESTRY MEETING
April 24, 2014

PRESENT: The Rev. Christopher Martin, Senior Warden Keira Vicente, Jerry Robinson, Steve Avanzino, Kay Blackwill, Michelle Hixon, Judy Rowcliffe, Eric Guastavino

ABSENT: Al Petrie, Vladimir Sovyak

The meeting, at which a quorum was established, was called to order at 7:02 p.m. with Evening Prayer read by Keira Vicente..

AGENDA: The agenda was approved by unanimous consent.

MINUTES: The minutes of the March 20, 2014 were unanimously approved..

CONTRACT WITH THE SCHOOL

Fr. Christopher reported that they are set to move forward and that they are already lined up with Ongaro and Lunardi for the HVAC and electrical work. Jay Luther has reviewed the last minute provisions of the contracts with the hope that the bulk of the work will be done next summer. We have now addressed all needs brought to our attention by the building inspector, with two exceptions: every nap area is required to have a smoke detector plugged into the whole system, and all rooms are required to have strobes and horns. As Steve Avanzino is currently seeking bids for the strobes and horns, the cost of that job is not yet included on the budget. The next step will be going to the City for permits.

Stressing the importance of ongoing communication with the school through this entire process, Fr. Christopher has arranged to meet with Genevieve and other school administrators on the 3rd Tuesday of each month. Fr. Christopher has also arranged for specific parishioners to closely monitor work being done in designated areas: Bill Boothe in Duncan Hall and the offices, Steve Avanzino and Roger Danford in the education wing, and Alex Eliot in the Church.

Judy Rowcliffe proposed a motion that an agenda item at the next Vestry meeting be the assignment of a point person to whom parishioner questions could be referred. This proposal was approved by unanimous consent.

HOLY WEEK AND UPCOMING SCHEDULE

Fr. Christopher reported that Sprif III is on the horizon. Maggie Baxter will be launching the public campaign in the fall, to be concluded in the spring. Any proposals by St. Anne's for kitchen upgrades should be presented to the Vestry.

Fr. Christopher solicited comments regarding Holy Week. It was agreed that it was a beautiful week. Judy suggested the need for one or two ushers on Maundy Thursday to assist in directing people through the foot washing. Steve Avanzino suggested that the service pamphlets on special occasions make more prominent the invitation to all to receive Communion. Eric observed that more acolytes are needed and offered to be trained as an acolyte.

Fr. Christopher reported the launching of three bible studies will occur on May 20, 21 and 22.

Fr. Christopher is continuing discussions with Tenesa regarding ways the children can honor our pillars. They are aiming for this program to begin on Pentecost.

FINANCIAL SHIFTS

Fr. Christopher reported that there is a shift in how things are done at St. Paul's in a variety of areas. There is a new color-coded event calendar which will go online soon. The new website is close to being launched. We have transferred over to the Realm system to manage our database. Judy Rowcliffe suggested that a few parishioners (probably a maximum of 6) be chosen to help with beta testing of the website.

Fr. Christopher reported the need for additional check signers, particularly in view of Candace DiLello moving from the area. Jerry Robinson proposed a motion, seconded by Kay Blackwill, that Candace DiLello be removed and Holly Pritchard, Chris Olson and Carolyn Eitel be added as St. Paul's check signers. The motion was approved by unanimous consent.

NEW BUSINESS/OLD BUSINESS:

Kay Blackwill brought up the subject of name tags.

The concern of unwashed dishes and making sure all doors are locked and alarmed before leaving was discussed

RECTOR'S REPORT:

Fr. Christopher reported that Seminarian Lynn's bishop has asked her to go back to Florida so she will be with us for only another few weeks.

ADJOURNMENT: The meeting was adjourned at 8:00 p.m. with Compline led by Eric Guastavino.

Respectfully submitted,

Janie Burtch
Recording Secretary