

MINUTES
ST. PAUL'S VESTRY MEETING
August 8, 2017

PRESENT: The Rev. Christopher Martin, Senior Warden Doug Sprague, Ginny Horton, Tom Witt, Walter Tanner, John Schaver, Libby Silvestri, Meg Gorman, Pierce Gore

ABSENT: Jae Eitel, Alison Blume, Joan Adams

INVITEES: Jay Luther, Eric Guastavino, Steve Avanzino

The meeting, at which a quorum was established, was called to order at 7:00 p.m. with Evening Prayer led by Tanner.

MINUTES: The minutes of the June 13 and July 11, 2017 meetings were unanimously approved.

AGENDA: The agenda was approved by unanimous consent.

PUBLIC SERVICE:

Jay Luther called to our attention two upcoming events at St. John's Episcopal Church in Ross on September 9 and September 13. Jay will be sending a notice with details about each of these events.

CAMPUS:

Various campus projects were discussed as follows:

Steve Avanzino reported the following:

- (1) The preschool has brought to our attention some kitchen electrical problems. The dishwasher and small water heater have limited electrical capacity and an electrician has a plan to bring them to working order.
- 2) We have 3 bids for painting the church, the bid from Kunst being the recommendation of Larry and Steve. Kunst has a history of working well with the school and good liability protection. Fr. Christopher proposed a motion to approve the amount of the Kunst bid, plus \$5,000 beyond the bid. The motion was seconded by Doug and unanimously approved. Steve will be providing the Vestry with a copy of the final numbers from Kunst when received.
- 3) Rodent and bee problems need to be addressed (see below for details provided by Eric Guastavino).
- 4) The upstairs bathroom is complete and looks beautiful. The downstairs bathrooms have revealed some active termites. Terminix has inspected the area and will do an in-depth inspection of the church and downstairs bathrooms. They will go after subterranean termites. This will not stop the progress with the bathrooms. Also former electric work in the bathrooms was not done to code so the contractor will do his best to bring the electrical issues up to code.
- 5) There is a leaking water heater under the church that supplies hot water to the bathrooms. The water heater is completely rotted out and leaking substantial amounts of water. Steve plans to

look into hiring a plumber to tend to this. In lieu of a replacing the water heater, which could be problematic, it was suggested that he might investigate the option of installing instant hot water units below each bathroom sink. Steve will investigate this option as well. This will not delay the bathroom remodel. In the women's bathroom, the wall where the window is appears to be rotted and will have to be repaired.

- 6) Steve has obtained some bids on installing a new roof. He is requesting approval of a dollar amount to be spent on replacing the roof with the thought that Steve, Larry and Christopher would make a final recommendation to be approved by the Vestry. Meg proposed a motion that \$65,000 be approved for roof repair. Ginny seconded the motion, and it was unanimously approved.

Eric Guastavino reported the following:

- (1) Eric has discussed our bee problem with a beekeeper who predicts that the nest inside the wall has 50,000-60,000 bees, and there may be a second hive. There are also perforation marks coming through the wood which is probably from the seeping honey, an attraction to hornets. Eric suggests killing the hive, mainly because of liability reasons. Several children and teachers have already been stung. Meg suggested that before killing the hive, we pursue smoking out the bees. Fr. Christopher advocated the smoking option as a starting point.
- (2) There are rats under the organ and under the pulpit.
- (3) A parishioner has expressed concerns with the locks on the courtyard gates at night. Fr. Christopher recommends that we continue to keep the gates locked at night due to the lack of respect for the campus that we have seen in the past. In Eric's monitoring of the safety of our campus, he reported that there are at least 3 incidents and 1 phone call to the police per week. Fr. Christopher asked Eric to remove the chains from the gates during the day.

Fr. Christopher reported the following:

- (1) On August 19 Christopher, Pat and Larry Van Note will meet with garden maintenance people to discuss ongoing maintenance. The maintenance will incur additional expense. Pat is hoping that Larry as the church sexton will be able to monitor and report on the courtyard maintenance.
- (2) A decision needs to be made regarding how we want to display the Hardin Courtyard sign. Options include a large brass plaque or carving into the rock. It was also suggested that another option might be to carve into a wooden plaque that would be displayed on the rock. The final step will be blessing of the courtyard, for which Betty Hardin will be proposing a date shortly.
- (3) Work on the new parking lot will commence on August 21. During that week the Preschool will be entering the playground through the sacristy.
- (4) There is a great crew working on the bathrooms, which should be completed within approximately 2 weeks.
- (5) The upper room is almost complete, with only two new chairs yet to be delivered.

ST. MONNICA'S MUTUAL HOUSING COMMUNITY: BY-LAWS:

The bylaws for Mutual Housing Marin have been approved by St. John's. Fr. Christopher moved that the bylaws be approved as amended. Jay advised that the by-laws appear to be in order. Tanner seconded the motion, and it was unanimously approved.

PRAYWORSHIPSERVE RETREAT, SESQUICENTENIAL AND NEW COLLEGE:

Fr. Christopher advised that he hopes for a sabbatical from all the campus work in the coming year so that we can focus on the anniversary of the church and the PrayWorshipServe retreat. All of these events will allow us to let St. Paul's shine in a whole new way.

DISASTER PREPAREDNESS:

John Schaver reported on a group of 7 organizations who recently met to discuss disaster preparedness in downtown San Rafael. The plan for St. Paul's can be as simple or complicated as we want. John will continue to attend the group's meetings and posed the question of whether anyone else is interested in joining this group.

OLD BUSINESS/NEW BUSINESS:

Fr. Christopher will be meeting with pastors from Nativity, St. Francis, and Redeemer plus Christ Church of Sausalito to put together a new Memorandum of Understanding.

Libby advised that when she looked into possible participation in this year's Italian Street Painting Festival, it was too late for us to participate, but she will look into it for next year.

Janie advised that she will be looking into having St. Paul's host an ice cream social for the Preschool families, as well as any other groups who use St. Paul's facilities.

ADJOURNMENT: The meeting was adjourned at 8:31 pm with Compline read by Meg Gorman.

Respectfully submitted,

Janie Burtch
Recording Secretary