

MINUTES
ST. PAUL'S VESTRY MEETING
May 16, 2017

PRESENT: The Rev. Christopher Martin, Senior Warden Doug Sprague, Ginny Horton, Jae Eitel, Tom Witt, Walter Tanner, Alison Blume, Libby Silvestri

ABSENT: Pierce Gore, Joan Adams, John Schaver, Meg Gorman

INVITEES: Pat Curtis and Larry Santucci

The meeting, at which a quorum was established, was called to order at 7:05 p.m. with Evening Prayer led by Doug Sprague.

MINUTES: The minutes of the April 11, 2017 meeting were unanimously approved.

AGENDA: The agenda was approved by unanimous consent.

CAMPUS:

Fr. Christopher reported that Steve Avanzino and Keatin Holly are working with the contractor with the hope of starting the bathroom work as soon as possible. The Upper Room remodeling is progressing nicely with the purchase of new furniture. Fr. Christopher is also working on completing the wall project in Duncan Hall.

Various campus projects were discussed as follows:

Hardin Courtyard: The crew installing the pavers in the Hardin Courtyard cannot do any further work until the concrete work is completed. We have been given assurances that work will resume on Monday, May 22. In the meantime, only railing work is being done

The change order previously requested included \$6,200 for completion of concrete work on the ramp into Duncan Hall and in a gap that has occurred in front of the narthex of the church. Also, an additional \$2,350 will be incurred for construction of a cap on the wall in the playground where the children sit.

It is estimated that the entire project will be completed by the end of the month. The last step will be to apply a sealer to the pavers and no one will be able to walk on the newly sealed pavers for a couple of days.

Fence and Railings: Larry Santucci reported that the fence work will include moving the fence approximately 3 feet toward the street. Also, the fence in front of the clergy parking will be moved approximately 3 feet closer to the garden tree. At the curve portion there will be a 4-ft wide gate about half-way up from the handicap parking space. This will enable the handicap space to be at a 2% slope. We have received a bid of \$14,205 from La Bella Terra to move the fences. A second bid from Marin Fence has not yet been finalized, but it is anticipated that their bid will be approximately \$16,000. The

fencing in the memorial garden will be maintained. Fr. Christopher proposed a motion to approve the proposal from La Bella Terra up to \$16,000. Tanner seconded the motion. Jae excused himself from the vote due to personal relationship with Marin Fence. The motion was unanimously approved. Alison suggested adding locks to the new gates, which Larry will discuss with the contractor.

A second bid of \$5,137 has been received from La Bella Terra for replacing the stair railings into Duncan Hall and the school. Fr. Christopher proposed a motion to approve the proposal from La Bella Terra to put stair railings on the stairs to Marin Day School and Duncan Hall not to exceed \$6,000. Doug seconded the motion and it was unanimously approved.

Jae inquired about how often the fencing will have to be painted. Larry will inquire.

Parking Lot: Larry Santucci reported that we have been actively pursuing the bid for the parking lot work from Pimentel. Adjustments have been made to the bid so that it includes tearing out and replacing the parking lot and correcting the drainage. The Pimentel bid is \$34,000. We also have an earlier bid from Nerviani for \$32,000 which has not yet been updated but it is anticipated that it will be approximately \$34,000. Nerviani would take out the existing pavement, recycle it and bring it back to place on the base coat, and then put on 2 ½ inch of asphalt mix. Pimentel would recycle the existing pavement on site to be used as the base, and then would add 4 inches of asphalt mix. Pimentel's bid also includes addressing the water that has been coming up by installing a french drain above the wet spot and running a solid pipe toward the street. Nerviani's bid does not include repair of the water issues. Fr. Christopher proposed a motion to approve the bid from Pimentel up to \$36,000. Ginny seconded the motion, and it was unanimously approved. Alison suggested that Pimentel be asked about diverting water in the garden, and Larry and Pat will discuss this possibility with them. It is not known if we will need a permit for the parking lot.

Planting: Alison, Pat, Larry and Fr. Christopher are in discussions about the plantings. Fr. Christopher's two priorities are installing a shade tree and also a large rock that holds a plaque that reads "The Hardin Courtyard". Alison has stressed the importance of bringing in an irrigation expert before the planting work begins.

OLD BUSINESS/NEW BUSINESS:

Fr. Christopher reported on the following:

A Cocktails and Hymn Sing is being planned for June 4, Pentecost Sunday, at 4:00 pm. The Nativity congregation will be invited, and the event will be hosted by St. Paul's.

The experience of worshiping with Nativity has been very positive.

Fr. Christopher discussed various pastoral issues.

Upcoming events:

June 3 – workshop exploring question of one of discipleship groups' vows – are we seeing Jesus in the outreach work that we do?

Late August – workshop regarding vocation – helping each other to pursue our call.

Feb 22-25 PrayWorshipServe retreat. – also considering inviting local people who won't have lodging needs.

Fr. Christopher will be travelling to Nebraska in two weeks to encourage various communities to participate in the PrayWorshipServe retreat.

Fr. Christopher will be leading a Diocese of Florida conference in September.
Phone support groups have started for communities implementing The Restoration Project.

ADJOURNMENT: The meeting was adjourned at 8:00 pm with Compline read by Libby Silvestri.

Respectfully submitted,

Janie Burtch
Recording Secretary