

**MINUTES**  
**ST. PAUL'S VESTRY MEETING**  
**April 11, 2017**

**PRESENT:** The Rev. Christopher Martin, Ginny Horton, Joan Adams, John Schaver, Meg Gorman, Jae Eitel, Tom Witt, Libby Silvestri, Walter Tanner, Pierce Gore

**ABSENT:** Senior Warden Doug Sprague, Alison Blume

The meeting, at which a quorum was established, was called to order at 7:00 p.m. with Evening Prayer led by Pierce Gore.

**MINUTES:** The minutes of the February 28, 2017 meeting were unanimously approved.

**AGENDA:** The agenda was approved by unanimous consent.

**CAMPUS:** Four campus projects were discussed as follows:

- (1) **Bathrooms Remodel:** The two bids for the remodel of the three bathrooms, copies attached, were briefly discussed. Fr. Christopher is biased toward Cutting Edge due to the careful detail of their bid. Fr. Christopher proposed that the bid from Cutting Edge be accepted. As we are unable to have all 3 bathrooms done at the same time, no discount would be available. Tanner made a motion to accept the bid from Cutting Edge, seconded by Pierce and unanimously approved.
- (2) **Offices and Upper Room:** Keatin Holly has purchased discounted furniture that added up to just under \$1,500 for Fr. Christopher's office. Fr. Christopher is also hoping to have the upper room updated and become more functional. Jae made a motion to approve the furniture expenditures for both Fr. Christopher's office and the upper room and that these expenditures come from the Memorial Fund. John seconded the motion, and it was unanimously approved. A budget will be proposed at the next meeting for redoing the upper room so that it can be divided into three parts: a conference area, a small group (such as a discipleship group) meeting area, and a children's area.
- (3) **Courtyard in May:** Pat and Larry continue to be on top of the courtyard work. The only issue at the moment is if we change the two ramps, the city may insist they be ADA, in which case the two ramps would be powerwashed and stay as is. We are still on schedule for the work to begin May 1.
- (4) **Plantings in June, Fence in July, Parking Lot in August:** Immediately following completion of the courtyard, the plantings will commence in early June. We will be looking at bids for the fencing work to be done in July. The parking lot work will be done in August, when attendance at the preschool is at its lowest. Bids for the parking lot are all in the \$30,000+ range for tearing it completely out and replacing the surface.

The new cleaning service is coming once a week late Saturday with a budget of \$1000-\$1200 per month. They will be doing a deep clean after the courtyard work is completed.

Larry Van Note has agreed to be campus coordinator/manager.

**150th SCHEDULE:** Fr. Christopher discussed the possibility of separating the celebration of the 150<sup>th</sup> anniversary into two parts, so that Evensong is on Thursday and a party on Saturday in January and then the open house would be in May to allow for better weather and more publicity. The Vestry was in agreement with this proposal and Fr. Christopher will report that to Katie Taggart.

**ST MONNICA'S MUTUAL HOUSING COMMUNITY – BY-LAWS AND BOARD:**

Fr. Christopher advised that the Vestry has the responsibility of approving the by-laws for Mutual Housing Marin and appointing the two representatives from St. Paul's, Jacob Moody and Wendy Calderon to serve on their Board. Jay Luther has reviewed and approved the by-laws. Fr. Christopher proposed a motion that St. Paul's pledge \$10,000 from the Outreach Fund toward the start-up costs for St. Monnica's Mutual Housing Community. We currently have approximately \$25,000 in the Outreach fund. Meg proposed a 2-part motion to approve the current unedited version of the by-laws and to approve St. Paul's donation of \$10,000 toward the St. Monnica's project. In discussion of Meg's motion, it was decided that two separate motions should be proposed. Jae proposed a first motion to approve the general direction of the by-laws of Mutual Housing Marin but reserve the right to approve the final by-laws as proposed by the organizers. Pierce seconded the motion and it was unanimously approved. Jae proposed a second motion that we give \$10,000 to the St. Monnica's project of Mutual Housing Marin when we have approved the Mutual Housing Marin final bylaws. Meg seconded the motion and it was unanimously approved.

**MOVE TO NATIVITY IN MAY:**

Fr. Christopher advised that Kirsten will be at St. Paul's on April 23<sup>rd</sup> for our services and that he will be at the Nativity services that day. April 30<sup>th</sup> will be our last Sunday service before work on the courtyard begins on May 1. All of St. Paul's scheduled activities will occur at Nativity for the entire month of May.

**OLD BUSINESS/NEW BUSINESS:**

Tanner went to a Marin Organizing Committee and invited all to attend a workshop being held on April 30, per attached flyer.

Meg questioned if our congregation has grown. Fr. Christopher acknowledged that there are several newcomers.

Fr. Christopher distributed the Consent to Electronic Transmission form for signature by new Vestry members.

Christopher is now having weekly meetings to discuss the PrayWorshipService retreat in February.

Fr. Christopher made a trip to various congregations in the country last week to discuss the value of discipleship groups, and will be travelling to Nebraska in May.

Fr. Christopher proposed a revision of the proposed phrase to describe St. Paul's that was discussed at the Vestry retreat, from "The Foundation of a Loving Episcopal Parish, a Vital Christian Hub" to "The Foundation of a Loving Episcopal Parish With a School of Christian Practice."

Fr. Christopher reminded the Vestry of the various Holy Week Services this week.

**ADJOURNMENT:** The meeting was adjourned at 8:10 with Compline read by John Schaver.

Respectfully submitted,

Janie Burtch  
Recording Secretary