

MINUTES
ST. PAUL'S VESTRY MEETING
February 28, 2017

PRESENT: The Rev. Christopher Martin, Senior Warden Doug Sprague, Ginny Horton, Joan Adams, John Schaver, Meg Gorman, Jae Eitel, TomWitt, Libby Silvestri, Walter Tanner

ABSENT: Pierce Gore, Alison Blume

The meeting, at which a quorum was established, was called to order at 700 p.m. with prayer led by Fr. Christopher.

MINUTES: The minutes of the January 17, 2017 meeting were unanimously approved. Jae inquired about approval of the annual meeting minutes. Fr. Christopher will check with Jay Luther as to the approval requirements of the annual meeting minutes.

AGENDA: The agenda was approved by unanimous consent.

HOUSEKEEPING: INTRODUCTIONS, MEETING TIMES AND JUNIOR WARDEN:

Introductions of the Vestry members were made. Fr. Christopher discussed the responsibilities of the Vestry, including review and approval of the budget; campus issues; new ideas, projects, missions and directions for the congregation; and issues regarding the relationship with the school. Roberts Rules of Order will be followed at all Vestry meetings. It was unanimously agreed that this year's meetings will continue to be on the second Tuesday of each month. The Vestry retreat will be on March 18. The next official Vestry meeting will be on April 11. Fr. Christopher recommended that the Junior Warden be chosen at the April 11 Vestry meeting, after the Vestry retreat.

CALENDAR OF NEXT YEAR WITH COMMENTARY:

Fr. Christopher reviewed various events of the upcoming year:

- 1) Ash Wednesday is tomorrow, March 1.
- 2) March 11 will be open conversation on discipleship groups, to be facilitated by the Dean of Students at CDSP. This is significant because we are a year away from next year's PrayWorshipServe retreat.
- 3) The Vestry retreat will be on March 18 at Nativity with the vestries of St. Paul's, Nativity, Redeemer and St. Francis in attendance so that shared ministries can be discussed.
- 4) Holy Week is in mid-April.
- 5) May 1 is the target for breaking concrete in the courtyard and St. Paul's entire operation (with the exception of the school) will be moved to Nativity until construction is completed, possibly 4-6 weeks.
- 6) There will be continued conversations about work on the parking lot, expected to begin in early September. It is anticipated that the permitting process for the parking lot will be more complicated than that of the courtyard.
- 7) Fr. Christopher will be away during the month of July. Jim Ward will be covering the services in Christopher's absence.

- 8) There will be continued conversations about the 150th anniversary celebration (late January 2018) and the PrayWorshipServe retreat (February 2018). The 150th anniversary celebration will include a Thursday Evensong, dinner at Homeward Bound on Saturday, and an open house on Sunday. For the PrayWorshipServe retreat, Fr. Christopher has reserved the Ralston White Retreat House beginning on Thursday, with programs scheduled throughout the weekend. Retreat costs will be \$599 per person, including food and lodging. Fr. Christopher has applied for scholarships for participants. Tanner suggested that possibly parishioners could make donations toward scholarships as well.
- 9) Over the last couple of years Jacob Moody and Fr. Christopher have been in conversation with people from St. John's Ross about housing in Marin, much inspired by the Young Moms of Marin and their needs as revealed in a survey in which they participated. They are discussing trying to create housing for working families in Marin County, with the assistance of Mutual Housing of Marin. Mutual Housing of Marin will have a board of 9 people, including 2 from St. John's and 2 from St. Paul's, and a resident of the property. This process will probably take 3-4 years.

REVIEW OF CAMPUS ISSUES:

Steve Avanzino has proposed that three projects be completed this year: (1) replacement of gutters, (2) an outside paint job, and (3) refurbishing the two downstairs bathrooms. We are able to pay for these projects from assets in our accounts.

There are four 3-ring binders that contain maintenance information including a listing of outside contractors, maintenance schedules, etc. Fr. Christopher is looking for one or two "sextons" to oversee maintenance issues.

Janie and Lorrie have cleaned out the office. Attendance records will be maintained by Janie.

Fr. Christopher requested a motion for approval of the Parochial Report as prepared by Fr. Christopher, John McDermott, Lorrie Bugatto, and Janie Burtch. The motion to approve the report was made by Jae Eitel, seconded by John Schaver, and unanimously approved.

John Schaver expressed concern over who is receiving solicitations for pledges, and the lack of accuracy of personal information on-line. Fr. Christopher will be addressing that concern.

We are continuing to look for a new cleaning service.

Jay Luther will be retiring and will therefore no longer be able to serve as the church's counsel. It was suggested that we might be able to share counsel with other Episcopal churches in Marin.

AGENDA FOR THE VESTRY RETREAT:

The Vestry retreat on March 18 will begin with morning prayer at 9:00 am, followed by separate meetings of each of the four vestries attending. Lunch will be at 12:30. During the afternoon the four vestries will meet together. Fr. Christopher will be sending out an agenda when finalized.

OLD BUSINESS/NEW BUSINESS:

Joan asked if someone can assist those participating in the Sunday services with using the microphone. Fr. Christopher will make sure the microphones are on before each service, and those participating in the service will be requested not to touch the on/off switches.

Libby wondered if St. Paul's is represented at the Italian Street Painting Festival. She will explore this possibility further and look into finding an artist who could draw the rose window, thereby advertising St. Paul's.

Cursillo weekends are coming up, with several parishioners either working on the teams or attending as candidates.

ADJOURNMENT: The meeting was adjourned at 8:26 p.m. with the Lord's Prayer.

Respectfully submitted,

Janie Burtch
Recording Secretary