

(REVISED) MINUTES
ST. PAUL'S VESTRY MEETING
November 14, 2017
(revision approved at 1/9/18 Vestry meeting)

PRESENT: The Rev. Christopher Martin, Senior Warden Doug Sprague, Ginny Horton, Walter Tanner, Libby Silvestri, Pierce Gore, Joan Adams, Tom Witt, John Schaver, Meg Gorman

ABSENT: Alison Blume

INVITEE: John McDermott

The meeting, at which a quorum was established, was called to order at 7:00 p.m. with Evening Prayer led by Joan Adams.

MINUTES: The minutes of the October 10, 2017 meeting were unanimously approved.

AGENDA: The agenda was approved by unanimous consent.

Fr. Christopher expressed deep gratitude to the Vestry for the beautiful brunch they provided to the congregation on Sunday, November 5. There were rave reviews!

FINANCIAL REPORT: John McDermott distributed and reviewed the financial reports for January-September 2017, attached. Fr. Christopher has asked Lorrie Bugatto and Jay Luther to investigate the reason for increased energy bills. The only anticipated expenditures related to the 150th celebrations will relate to the dinner on January 27, and the open house on May 6 which will be considered as a promotional/evangelical expense. Fr. Christopher reported members of the Hardin family have made generous donations to the SPRIF fund, inspired by the beautiful dedication of the courtyard. They have also offered an availability of matching SPRIF donations up to \$10,000 made before the end of 2017.

REMAINING CAMPUS WORK: There is very little campus work remaining to be done. The scaffolding will be taken down on Friday. Termites were discovered in Fr. Christopher's window sill and that has been resolved. Steve Avanzino does not have definitive answer from the roofer as to timing of the new roof installation. Fr. Christopher pointed out the posted instructions/checklists for maintenance of cleanliness and order ("nickel") after each use of any of our facilities.

DISASTER PREPAREDNESS: The fires in Sonoma have been a huge reminder of the need for disaster preparedness at St. Paul's. Ginny has obtained a disaster preparedness packet prepared by the Diocese, a copy of which she will provide to the Vestry members. She is also investigating possible trainings that might be provided by the Red Cross. Ginny listed several items that St. Paul's should address as part of their disaster preparedness, including: (1) establish a relationship with Nativity for mutual assistance; (2) identify and set up a communication process with an out-of-state contact to assist with communications in case we have limited or no access to communication; (3) determine the goals

of our congregation; (4) identify skills available within our community (5) determine what assets we might have or need beyond what we currently have on campus; and (6) evaluate outreach mutual assistance. John Schaver distributed a document entitled “Emergency Preparedness for Churches”, attached. John has extensive experience in disaster preparedness and emphasized the importance of establishing roles that can be assumed immediately in the event of a disaster. Also to be determined is what we want our role to be in the community. Fr. Christopher suggested that subject of disaster preparedness be addressed each month at the Vestry meeting, and that after January we direct much of our attention and volunteer energy to this effort.

STEWARDSHIP: Fr. Christopher reported that stewardship is going well. Pledges received to date total approximately \$130,000 and he hopes to receive a total of \$165,000 by the end of the year.

150TH ANNIVERSARY, PRAYWORSHIPSERVE RETREAT AND NEW COLLEGE:

Katie Taggart is continuing her great efforts for the 150th anniversary celebration. Fr. Christopher suggested future conversations among the Vestry regarding the Open House in May. Tom Witt brought samples of the greeting cards he is proposing be sold. He will be ordering several hundred cards to be offered for sale. Vestry members offered their assistance in assembling the cards.

Fr. Christopher reported that there are 20 sign-ups for the PrayWorshipService retreat, with at least a dozen more contacts that have advised of their interest in coming.

Fr. Christopher advised that an updated document describing New College is being created and he will distribute it to the Vestry as soon as it is completed.

OLD BUSINESS/NEW BUSINESS:

Approval of Motions:

Fr. Christopher requested approval of two motions relating to (1) his compensation and housing allowance, and (2) his health benefits. Regarding compensation and housing allowance, Doug Sprague proposed a motion to approve the following resolution:

“WHEREAS, the Rev. Christopher Martin is employed as a minister of the Gospel by St. Paul’s Church, San Rafael, California, which does not provide a residence for him, the vestry resolves that of the total compensation of \$105,462.00 to be paid to The Rev. Christopher Martin during 2018, that \$46,950 be designated a parsonage allowance within the meaning of that term as used in Section 107 of the IRS Code of 1986.”

The motion was seconded by Walter Tanner and unanimously approved.

Meg Gorman then proposed approval of a motion to provide benefits in 2018 as outlined in the 2018 Employee Benefit Policies of the Episcopal Diocese of California. The motion was seconded by Doug Sprague and unanimously approved.

Other Old Business/New Business:

Pierce Gore reported that he will be obtaining a quote for lighting the rose window at night from the lighting contractor that Janie and Bruce have been working with. He hopes to bring a quote to the next Vestry meeting for approval.

Fr. Christopher encouraged the Vestry members to be alert to newcomers so that they may feel welcome.

Doug Sprague passed on a message from Larry Santucci regarding his great appreciation for the support of the Vestry during all of the campus work.

Ginny Horton reported continued success with the Teen Breakfast Program. The number of kids being served has now increased to 20.

Fr. Christopher reported that the Death Row ministry is expanding

RECTOR'S REPORT:

Fr. Christopher reported the following:

St. Monnica's Mutual Housing was a featured charity at a recent charity fundraising event.

Both Redeemer and St. Francis are both going through transition. There will be a priest-in-charge at St. Francis, and Daniel London has been called as Rector at the Eureka Episcopal Church.

There will be a Psalm-a-Thon on December 2 at Redeemer.

The next Vestry meeting will be on December 5, when both review and approval of the 2018 budget, as well as the regular meeting agenda, will be combined.

ADJOURNMENT: The meeting was adjourned at 8:21 pm with Compline read by Pierce Gore.

Respectfully submitted,

Janie Burtch
Recording Secretary